

DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
REGION XII (SOCKSARGEN)

Regional Government Center, Barangay Carpenter Hill, Koronadal City 9506

**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2023 - NON-COMMON USE SUPPLIES AND EQUIPMENT**

| Code (PAP)  | Procurement Program/Project   | PMO/<br>End-User  | Is this an Early<br>Procurement<br>Activity?<br>(Yes/No) | Mode of<br>Procurement   | Schedule for Each Procurement Activity |                                |                 |                  | Source of<br>Funds | Estimated Budget (Php) |            |    | Remarks<br>(brief description of<br>Program/Activity/Project) |  |
|---|---|---|--|--------------------------|--|--------------------------------|-----------------|------------------|--------------------|------------------------|------------|----|---|--|
|   |   |   |  |                          | Advertisement/<br>Posting of IB/REI    | Submission/<br>Opening of Bids | Notice of Award | Contract Signing |                    | Total                  | MOOE       | CO |   |  |
| MAINTENANCE AND OTHER OPERATING EXPENSES  |   |   |  |                          |  |                                |                 |                  |                    |                        |            |    |   |  |
| 100000100001000,<br>310300100001000,<br>310200100001000,<br>310100100002000,<br>310100100001000,<br>310200100003000,<br>310200100004000,<br>310200100002000 | Common Supplies and Equipment available at PS-DBM (1st Quarter of 2023)     | GASS,<br>ICT,<br>Legal.<br>LRD-Exam ,<br>LRD-Applic,<br>LRD-Registration,<br>LRD-Renewal,<br>Regulation | NO   | NP 53.5 Agency-to-Agency | N/A                                    | N/A                            | January 2023    | January 2023     | FY 2023<br>NEP     | 253,384.87             | 253,384.87 | -  | Provision of various office supplies                          |  |
| 100000100001000,<br>310300100001000,<br>310200100001000,<br>310100100002000,<br>310100100001000,<br>310200100003000,<br>310200100004000,<br>310200100002000 | Common Supplies and Equipment available at PS-DBM (2nd Quarter of 2023)     | GASS,<br>ICT,<br>Legal.<br>LRD-Exam ,<br>LRD-Applic,<br>LRD-Registration,<br>LRD-Renewal,<br>Regulation | NO   | NP 53.5 Agency-to-Agency | N/A                                    | N/A                            | April 2023      | April 2023       | FY 2023<br>NEP     | 209,282.29             | 209,282.29 | -  | Provision of various office supplies                          |  |
| 100000100001000,<br>310300100001000,<br>310200100001000,<br>310100100002000,<br>310100100001000,<br>310200100003000,<br>310200100004000,<br>310200100002000 | Common Supplies and Equipment available at PS-DBM (3rd Quarter of 2023)     | GASS,<br>ICT,<br>Legal.<br>LRD-Exam ,<br>LRD-Applic,<br>LRD-Registration,<br>LRD-Renewal,<br>Regulation | NO   | NP 53.5 Agency-to-Agency | N/A                                    | N/A                            | July 2023       | July 2023        | FY 2023<br>NEP     | 169,963.83             | 169,963.83 | -  | Provision of various office supplies                          |  |
| 100000100001000,<br>310300100001000,<br>310200100001000,<br>310100100002000,<br>310100100001000,<br>310200100003000,<br>310200100004000,<br>310200100002000 | Common Supplies and Equipment available at PS-DBM (4th Quarter of 2023)     | GASS,<br>ICT,<br>Legal.<br>LRD-Exam ,<br>LRD-Applic,<br>LRD-Registration,<br>LRD-Renewal,<br>Regulation | NO   | NP 53.5 Agency-to-Agency | N/A                                    | N/A                            | October 2023    | October 2023     | FY 2023<br>NEP     | 116,184.42             | 116,184.42 | -  | Provision of various office supplies                          |  |
| 100000100001000,<br>310300100001000,<br>310200100001000,<br>310200100004000,<br>310100100002000,<br>310200100002000,<br>310100100001000                     | Common Supplies and Equipment not available in PS-DBM (1st Quarter of 2023) | GASS,<br>ICT,<br>Legal,<br>LRD- Renewal,<br>LRD-Exam,<br>Regulations,<br>LRD-Applic                     | NO   | Shopping 52.1b           | January 2023                           | N/A                            | January 2023    | January 2023     | FY 2023<br>NEP     | 200,262.68             | 200,262.68 | -  | Provision of various office supplies                          |  |
| 100000100001000,<br>310300100001000,<br>310200100001000,<br>310200100004000,<br>310100100002000,<br>310200100002000,<br>310100100001000                     | Common Supplies and Equipment not available in PS-DBM (2nd Quarter of 2023) | GASS,<br>ICT,<br>Legal,<br>LRD- Renewal,<br>LRD-Exam,<br>Regulations,<br>LRD-Applic                     | NO   | Shopping 52.1b           | N/A                                    | N/A                            | April 2023      | April 2023       | FY 2023<br>NEP     | 49,418.19              | 49,418.19  | -  | Provision of various office supplies                          |  |



|   |  |   |     |                                    |                        |                        |                             |                             |                |                     |                     |          |  |
|---|--|---|-----|------------------------------------|------------------------|------------------------|-----------------------------|-----------------------------|----------------|---------------------|---------------------|----------|--|
| 100000100001000,<br>310300100001000,<br>310200100001000,<br>310200100004000,<br>310100100002000,<br>310200100002000,<br>310100100001000 | Common Supplies and Equipment not available<br>in PS-DBM (3rd Quarter of 2023) | GASS,<br>ICT,<br>Legal,<br>LRD- Renewal,<br>LRD-Exam,<br>Regulations,<br>LRD-Applic | NO  | Shopping 52.1b                     | N/A                    | N/A                    | July 2023                   | July 2023                   | FY 2023<br>NEP | 45,335.48           | 45,335.48           | -        | Provision of various office<br>supplies                              |
| 100000100001000,<br>310300100001000,<br>310200100001000,<br>310200100004000,<br>310100100002000,<br>310200100002000,<br>310100100001000 | Common Supplies and Equipment not available<br>in PS-DBM (4th Quarter of 2023) | GASS,<br>ICT,<br>Legal,<br>LRD- Renewal,<br>LRD-Exam,<br>Regulations,<br>LRD-Applic | NO  | Shopping 52.1b                     | N/A                    | N/A                    | October 2023                | October 2023                | FY 2023<br>NEP | 45,668.24           | 45,668.24           | -        | Provision of various office<br>supplies                              |
| 310100100002000   | Master Roll and Ink Supplies for Duplo Machine<br>(1st Semester of 2023)       | LRD-Exam  | YES | Direct Contracting                 | N/A                    | N/A                    | January 2023                | January 2023                | FY 2023<br>NEP | 96,750.00           | 96,750.00           | -        |  |
| 310100100002000   | Master Roll and Ink Supplies for Duplo Machine<br>(2nd Semester of 2023)       | LRD-Exam  | NO  | Direct Contracting                 | N/A                    | N/A                    | July 2023                   | July 2023                   | FY 2023<br>NEP | 96,750.00           | 96,750.00           | -        | Provision of duplo supplies  |
| 310100100002000   | Semi -Expendable_Office Equipment  | LRD-Exam  | NO  | Shopping 52.1b                     | N/A                    | N/A                    | 1st Quarter of<br>2023      | 1st Quarter of<br>2023      | FY 2023<br>NEP | 15,000.00           | 15,000.00           | -        | Provision for Semi-<br>Expendable-Office<br>Equipment                |
| 310100100002000   | Semi -Expendable_Furniture and Fixtures  | LRD-Exam  | NO  | Shopping 52.1b                     | 1st Quarter of<br>2023 | 1st Quarter of<br>2023 | 1st Quarter of<br>2023      | 1st Quarter of<br>2023      | FY 2023<br>NEP | 88,000.00           | 88,000.00           | -        | Provision for Semi-<br>Expendable-Furniture and<br>Fixtures          |
| 100000100001000   | Janitorial Services  | GASS  | YES | Competitive Bidding                | October 2022           | November 2022          | 1st Week of<br>January 2023 | 2nd Week of<br>January 2023 | FY 2023<br>NEP | 43,000.00           | 43,000.00           | -        | Provision of janitorial<br>services through insitutional<br>contract |
| 100000100001000   | Security Services .  | GASS  | YES | Competitive Bidding                | October 2022           | November 2022          | 1st Week of<br>January 2023 | 2nd Week of<br>January 2023 | FY 2023<br>NEP | 553,000.00          | 553,000.00          | -        | Provision of security services<br>through insitutional contract      |
| 310100100001000   | Other General Services   | LRD-Applic  | YES | Competitive Bidding                | October 2022           | November 2022          | 1st Week of<br>January 2023 | 2nd Week of<br>January 2023 | FY 2023<br>NEP | 1,447,000.00        | 1,447,000.00        | -        | Provision of manpower<br>services through institutional<br>contract  |
| 100000100001000,<br>310100100001000   | Repairs and Maintenance - Buildings (CO)                                       | GASS, LRD-Applic  | NO  | NP-53.9 Small Value<br>Procurement | Within the year        | Within the year        | Within the year             | Within the year             | FY 2023<br>NEP | 598,000.00          | 598,000.00          | -        | Provision of building<br>preventive maintenance                      |
| 100000100001000   | Repairs and Maintenance - Motor Vehicle  | GASS  | NO  | NP-53.9 Small Value<br>Procurement | Within the year        | Within the year        | Within the year             | Within the year             | FY 2023<br>NEP | 100,000.00          | 100,000.00          | -        | Provision of motor vehicle<br>repairs and maintenance                |
| <b>TOTAL MOOE</b>   |  |   |     |                                    |                        |                        |                             |                             |                | <b>4,127,000.00</b> | <b>4,127,000.00</b> | <b>-</b> |  |

Prepared by:

**PAMELA E. BANCAERIN**  
Alternate BAC Secretary

Recommending Approval:

**RONALD VON D. RIVERA**  
Chairperson

Approved by:

**ROTELO B. C. BUGSA**  
OIC-Regional Director